

Reboot Robotics Nonprofit Board Member

Are you passionate about a future where faith fuels innovation, with homeschooled youth equipped with technical skills and anchored in spiritual values, boldly tackling challenges and creating solutions that positively impact their communities?

Then join our Board of Directors!

Reboot Robotics is a GuideStar Silver-rated and Great Nonprofits 2024 Top-Rated, faith-based, non-profit organization that empowers homeschooled youth through robotics education and Christian faith while providing an environment for exploring technology, pursuing excellence, and glorifying God in all their endeavors.

We are guided in our mission by our values of Faith, Integrity, Leadership, Teamwork, Respect, and Innovation.

As a Director, you will fulfill your fiduciary duties by working with our board to further our mission through:

- Ensuring effective planning
- Determining mission and purposes and advocating for them
- Selecting, supporting, and evaluating the chief executive
- Ensuring adequate financial resources
- Building a competent, highly effective board
- Enhancing the organization's public standing
- Monitoring and strengthening programs and services
- Protecting assets and providing financial oversight
- Ensuring legal and ethical integrity

Qualifications include:

- Professional experience in a relevant field, such as business administration and management, communications, finance, fundraising (individual and grants), human resources, marketing, or social media management.
- Excellent communication and interpersonal skills, with the ability to build strong relationships with board members and stakeholders
- Broad social & professional networks and the willingness to engage them on our behalf
- Willingness and ability to serve as an Ambassador and actively advocate for our mission

Please join us on our journey!

For more information or to apply, contact Nicole Neeld at info@rebootrobotics.org.

Reboot Robotics Board Member Job Description

Duties of the board – The board of directors plays a vital role in ensuring the organization's sustainable future. While the staff (currently the CEO) manages the day-to-day operations, the board is tasked with delivering ethical governance that meets the duties required by state and federal law and organizational by-laws and policies. The directors are responsible for exercising the

- *Duty of Care*: to pay attention to the organization's activities and operations.
- *Duty of Loyalty*: to put organizational interests before personal and professional interests.
- *Duty of Obedience*: to comply with applicable federal, state, and local laws, adhere to the organization's bylaws and policies, and remain the guardians of the organization's mission.

Expectations of the board as a whole – As the organization's highest leadership body, in satisfying its fiduciary duties, the board is responsible for

- determining the mission and purposes of the organization
- selecting and evaluating the performance of the executive director
- strategic and organizational planning
- ensuring strong fiduciary oversight and financial management
- fundraising and resource development
- approving and monitoring the organization's programs and services
- enhancing the organization's public image
- assessing its performance as the governing body of the organization

Expectations of individual directors – Each director is expected to

- know the organization's mission, policies, programs, and needs
- faithfully read and understand the organization's financial statements
- serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for the organization to advance its mission
- leverage connections, networks, and resources to develop collective action to achieve the organization's mission fully
- give a meaningful personal financial donation
- help identify personal connections that can benefit the organization's fundraising and reputational standing and can influence public policy
- prepare for, attend, and conscientiously participate in board meetings
- participate fully in one or more committees

Directors are further expected to

- follow the organization's bylaws, policies, and board resolutions
- sign an annual conflict-of-interest disclosure and update it during the year, if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings
- maintain confidentiality about all internal matters of the organization

Reboot Robotics Board Member Traits

1. **Passion for the Mission:** They are genuinely committed to the organization's cause and demonstrate enthusiasm and dedication.
2. **Strategic Thinking:** They can see the big picture, set long-term goals, and contribute to developing strategic plans.
3. **Governance Knowledge:** They understand the principles of good governance, including fiduciary responsibilities, compliance, and oversight.
4. **Fundraising Ability:** They actively participate in fundraising efforts, leveraging their networks and resources to support the organization.
5. **Financial Acumen:** They understand financial management well and can read and interpret financial statements to ensure fiscal responsibility.
6. **Effective Communication:** They communicate clearly and persuasively in board meetings and as ambassadors of the organization.
7. **Collaboration and Teamwork:** They work well with other board members and staff, fostering a collaborative and respectful environment.
8. **Diverse Perspectives:** They bring diverse skills, experiences, and viewpoints, enriching board discussions and decision-making.
9. **Commitment to Accountability:** They hold themselves and the organization accountable for meeting goals and adhering to ethical standards.
10. **Leadership Skills:** They possess strong leadership qualities, inspiring others and leading by example.
11. **Problem-Solving Ability:** They are adept at identifying challenges and developing effective solutions.
12. **Time and Resource Availability:** They are willing to dedicate the necessary time and resources to fulfill their board responsibilities effectively.
13. **Network and Influence:** They have a broad network and influence that can be leveraged for the benefit of the organization.
14. **Continuous Learning:** They are open to learning and growing, staying informed about trends and best practices in the nonprofit sector.